



1<sup>st</sup> March 2021

Dear Parents and Carers,

**Re-opening East Harptree and Ubley Primary Schools from Monday 8<sup>th</sup> March**

As always I hope this finds everyone safe and well.

Please see the following information which is based upon our revised risk assessments for the safe re-opening of our schools to all pupils. The updated risk assessment will be available on our school websites by Monday 8<sup>th</sup> March.

The risk assessment continues to be under constant review. If changes to our plans occur, we will contact you as soon as possible. All class teachers will be in touch with their class specific information via Class Dojo in the next few days.

**Please note – there will be no remote teacher sessions during the morning of Friday 5<sup>th</sup> March. All teaching staff will be in school throughout the day preparing for re-opening. Both schools will close from 1pm to all critical and vulnerable children to allow for final cleaning and re-organisation.**

We do look forward to seeing everyone back at school very soon and we would like to thank you for once again supporting us through this lockdown period.

With very best wishes

Jane Bailey

We are now planning to widen the opening of our primary schools for all children from Monday 8<sup>th</sup> March.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

Please note that full-time attendance for all pupils will be expected from 8<sup>th</sup> March in line with the schools' Attendance Policy (please contact the school directly if you have any concerns with your child/children returning on this date).

### **School Opening Details:**

Please see the table below for arrival and departure times. If you have more than one child, please bring the children to school in line with your eldest child's arrival slot. Staff will be ready for any early drop-offs. The same applies to collection at the end of the day.

	Otter Class (East Harptree) Fox Class (Ubley)	Squirrel Class (East Harptree) Otter Class (Ubley)	Fox Class (East Harptree) Squirrel Class (Ubley)	Hedgehog Class (East Harptree & Ubley)
Arrive	8:40	8:50	9:00	9:10
Leave	3:00	3:10	3:20	3:30

### **Social Distancing on arrival and pick-up**

Only one parent may accompany their child/ren to and from school to comply with social distancing guidance (younger pre-school age siblings are permitted). Signage will be visible and we request that you continue to maintain 2m distance between families. This also applies after safely parking your car and/or walking to and from the school.

At morning drop off, the children can walk independently into school, their teachers will be waiting for them. Please leave promptly to allow for safe arrival of other families.

When waiting for after school collection on the playground, you must continue to practise the government's current social distancing guidance. All visitors on site must also wear a face covering unless you are unable to do so following exemption guidelines. Signage with our Health & Safety guidance will be visible. NB: there are only 10 minute intervals between arrival & departure times so please respect the times for the other groups to ensure family / class bubbles are not mixed.

We are requesting that you deliver your child/ren to school if at all possible to avoid over crowded school mini-buses. Please note – the service is available for home-school transport following strict guidelines set by BANES Transport and the bus companies. Pick-up and drop-off times are arranged by BANES transport and will be the same as normal. We are encouraging walking to school if at all possible. Staggered times do not apply for children who use school transport – they will go straight to their own class on arrival.

**REGRETTABLY THERE WILL BE NO ACCESS FOR PARENTS INTO THE SCHOOL BUILDINGS UNLESS MADE IN ADVANCE AND BY APPOINTMENT. ALL MESSAGES MUST BE SENT VIA EMAIL OR TELEPHONE.**

### **Staffing Details & Classes:**

Social distancing guidance will be followed as far as possible for the safety of all. Staff will continue to wear face coverings for personal protection across the sites and all staff will be following the twice weekly Lateral Flow Testing recommendations for primary schools, to provide further protection for themselves and others.

Please note: there are no additional expectations for the children with regards to testing or face coverings. The children will however, not mix with other classes throughout the school day. They will be kept in a protective 'class bubble'. We have attempted to limit the number of teaching staff working with each group, however, due to our overall staffing numbers and availability, we have limited flexibility in this area. If staffing numbers reduce due to illness or the need to self-isolate, we will have to review our provision. You will be contacted via Teacher2Parent text as per our usual emergency closure procedure, if we cannot accommodate your child's class for this reason.

### **Breakfast and After School Club:**

PH Sports will be starting wrap around care from 8<sup>th</sup> March. Information will be published directly from PH Sports, however just to note – Ubley's provision will be held on the school site (whilst numbers are low – max of 8 children). East Harptree's will be at the school as usual. The children will be outside as much as possible and socially distanced due to a mix of class bubbles.

### **Pupil Requirements**

To ensure we can comply with health & safety guidance and our updated risk assessment, please note the following:

- School uniform should be worn – and PE kits on PE day only unless otherwise requested by the class teacher.
- Children can bring in their normal book bag which will be isolated for their own use only.
- No masks or face coverings are currently recommended for primary children.
- Sun cream should be applied at home and cannot be re-applied during the school day. Please remember hats for sunny days/ waterproofs for wetter weather.
- **A WATER BOTTLE for every child** - no toys or other personal belongings please unless specified by your child's class teacher.

### **Lunches**

#### **School Lunches including Free School Meals**

Aspens will be providing school lunches and these can be booked in the usual way. Please see details from the school offices. If you wish your child to bring a packed lunch to school, please send in a lunchbox that can be wiped on arrival and departure.

**Water bottles will be required for each child and cleaned on arrival and departure.** There will be no access to water fountains.

All children will eat their lunch in their classrooms before going outside to play.

### **Site Access**

**PLEASE NOTE THERE WILL BE NO ACCESS FOR PARENTS or VISITORS INTO THE SCHOOL BUILDINGS UNLESS AN APPOINTMENT IS MADE IN ADVANCE and SOCIAL DISTANCING CAN BE ARRANGED.** ALL MESSAGES MUST BE MADE VIA EMAIL OR TELEPHONE. THERE WILL BE NO ACCESS INTO THE SCHOOL OFFICE. Social distancing and hygiene guidelines will be strictly followed if access is necessary.

### **Health & Safety**

We will be following government guidance for all areas as far as possible:

### **Social Distancing:**

Children will be given a set table space within the classroom. A one-way system for each school will be applied, where possible. Children and staff will access the classrooms via the external doors available, and there will be a one-way internal system to access the toilets. This will allow a suitable distance in our

corridors and internal school spaces. Children will be kept in protective class bubbles and will not mix with other groups of children.

### **Hygiene:**

All children will have personal health education sessions – age appropriate – on return to school to allow us to support them with the highest possible levels of hygiene during the school day. This will include regular handwashing and or sanitising, cleaning of work spaces, no sharing of personal equipment, safe use of tissues etc. Each class will have their designated indoor and outdoor equipment which will be cleaned regularly.

All visitors who enter the school buildings must comply with all health and safety guidelines.

### **Cleaning:**

Our daily janitorial service will continue from 9:00-3:00pm. A daily after-school clean will then take place from 3:30pm.

### **Self-isolation**

Please note - Anyone affected must stay at home if they (or their family, support bubble or childcare bubble members) have any of the following symptoms: a high temperature, a new continuous cough, a loss or change to your sense of smell or taste. OR they have tested positive for coronavirus.

Pupils, staff or other adults must not come in to school and not attend for at least 10 days from the day after the start of their symptoms or a positive test date, if there were no symptoms.

Quarantine for this same period is also necessary for anyone who may have recently visited countries outside the Common Travel Area.

Anyone affected must follow government stay at home guidance as follows:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

### **Anyone who develops symptoms during the school day**

Our procedure is that if anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

This sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of the household, support bubble or childcare bubble (including any siblings) should self-isolate for 10 days from the day after when the symptomatic person first had symptoms or a positive test date, if they did not have any symptoms.

If a subsequent test result is negative but the child or adult still has symptoms, they may have another virus such as a cold or flu. They should stay at home until they feel well. Seek medical attention if symptoms persist.

### **Isolation can stop as long as:**

the person is well

no-one else in their household has symptoms or has tested positive for COVID-19

they have not been advised to self-isolate by NHS Test and Trace

Anyone in their household who is isolating because of their symptoms can also stop isolating.

### **Behaviour Policy:**

Please see below an addition to our behaviour expectations which we would ask that you share and explain to your child before they return to school. Although we will support every child with age

appropriate guidance – it is important that they understand school will be once again different when they return and these very special rules must be followed.

### **Appendix C – Behaviour Principles to support infection control**

In light of the need for pupils to behave differently once they have returned to school, new systems have been put in place to help control infection within the school community.

These new behaviour systems are to be followed by all stakeholders while on site;

#### **(Pupils will be guided and supported to learn and use these new systems in an age appropriate way)**

- 1) Pupils to arrive at allocated time for their 'bubble'. Only one adult is to accompany the pupil on to site.
- 2) Pupils will use allocated entrance to school building for their 'bubble'.
- 3) Pupils to follow school instructions on hygiene, such as regular hand washing and hand sanitising under the guidance of a teacher or other adults in school.
- 4) All pupils to follow one-way systems around the school to access classrooms, toilets and outside areas.
- 5) Pupils to be mindful when sneezing or coughing, to use a tissue and follow the principle 'catch it, bin it, kill it'. Teachers to support this behaviour in an age-appropriate way.
- 6) Expectation that no child will be sent to school while exhibiting symptoms.
- 7) Pupils to be able to tell an adult if they feel unwell
- 8) Pupils will not be sharing equipment and will be asked not to touch other pupil's equipment, including water bottles.
- 9) During playtimes or outside learning, pupils to remain in allocated area as designated by teacher or adult supervisor.
- 10) Pupils to only use allocated toilet for their 'bubble' and to follow one-way systems at all times.
- 11) Deliberately coughing, sneezing or spitting towards another pupil or adult is not acceptable and will be dealt with in accordance with our standard behaviour system within school.